



Office of Financial Aid

2019/2020 INCOME REDUCTION OR NON-RECURRING INCOME APPEAL

Name _____ Student ID _____

Address _____ Phone _____

City _____ State _____ Zip _____

Federal regulations authorize the Financial Aid Administrator to exercise professional judgment on a case-by-case basis in situations when base year income does not accurately reflect a family or student's ability to contribute to the cost of education. Please answer the following questions so your special circumstances can be considered.

ATTENTION APPLICANT: Please check the box below that is applicable to your situation. The required documentation is listed below each selection. Attach all required documentation to support your claim and **a detailed letter of explanation** along with this completed form and return to the Financial Aid Appeals Committee.

Unemployment or change in employment

- Final copy of pay-stub showing total year- to-date earnings from all employers that include: wages, tips, compensation, severance pay and any paid time-off balance pay-off
- Official documentation of Unemployment benefits
- Documentation for any child support paid and/or received
- Rank and total months of active duty for the year
- Veteran's Non-Educational Benefits
- Disability Payments
- Other Sources of income

Divorce/Separation

- Copy of Decree/Agreement/Temporary Order
- 2017 Tax Return Transcript
- 2017 W2s for both Student and Spouse(ex-spouse)
- Documentation for any child support paid and/or received in 2017

Death of spouse or parent

- Copy of Death Certificate
- 2017 Tax Return Transcript
- 2017 W2s for both student and spouse or both parents

One-time income

- 2017 Tax Return Transcript
- 2017 W2s for student and spouse and/or parents
- Documentation of one-time income (inheritance, sale of property)

Certification

By signing this worksheet, I (we) certify that all the information reported to qualify for Federal student aid is complete and correct. **Warning:** If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student Signature

Date

Parent Signature (Dependent Student Only)

Date

1000 Galvin Road South
Bellevue, NE 68005-3098

For questions please contact Bruin Support Services at 402-293-2000 or 1-800-756-7920 or by email at

BRUINSupportServices@bellevue.edu

Fax (402) 557-5425